



# The New York City Department of Education

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Talented and Gifted School for Young Scholars (04M012)

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Wednesday, October 16, 2024

Dear TAG Families,

We hope this letter finds you well. Fall Parent/Teacher Conferences will be on Thursday, November 7<sup>th</sup>, 2024. The afternoon conferences will be held from 1:30 pm- 3:30 pm. The evening conferences will be held from 4:30pm- 7:30 pm. All conferences will be held **virtually on Zoom, by appointment only( directions for scheduling your appointment can be found on the next page).**

We will not be giving out report cards or progress reports. Teachers will be sharing their observations of your child’s progress and providing next steps. Report cards will be distributed prior to Winter Recess. If you need additional time or information after your conference, please reach out directly to the teacher(s) you need to speak with to make an appointment.

We are still awaiting approval from the NYCDOE regarding the non-attendance day. As of now we are planning for this to be approved. We will keep you posted. If for some reason the request is not approved, we will proceed with our traditional half-day dismissal. If we need to do this, we will send details.

### **Kindergarten-Fourth Grade (K-4) Parent-Teacher Conferences**

- Teachers will be meeting with the families of their homeroom students by appointment, only.

### **Fifth Grade -Eighth Grade (5-8) Parent-Teacher Conferences**

In order to accommodate the large number of families in grades 5-8, **we are having our families make an appointment to meet with their child’s homeroom teacher only** on Thursday, November 7<sup>th</sup>. Your child’s homeroom teacher will share how your child is doing overall across the core subject areas. If you are not sure what homeroom your child is in, please ask your child or contact parent coordinator, Ms. B.

### **Cluster Teachers**

Cluster teachers will be available by appointment. Please see the availability of the cluster teachers below.

<b>Afternoon (1:30 pm -3:30pm)</b>	<b>Evening (4:30 pm -7:30 pm)</b>
<ul style="list-style-type: none"> <li>• Ms. Tabrizi, K-8 Art</li> <li>• Ms. Castaldi, Grade 5-8 Spanish</li> <li>• Mr. Faulkner, Grade 5-8 Music</li> <li>• Ms. Shaw, Grade K-4 Music</li> <li>• Mr. Wong, 1-8 Physical Education</li> <li>• Ms. Finn, K-5 Technology</li> <li>• Mr. Graham, 6-8, Inquiry and Exploration</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Tabrizi, K-8 Art</li> <li>• Ms. Castaldi, Grade 5-8 Spanish</li> <li>• Mr. Faulkner, Grade 5-8 Music</li> <li>• Ms. Shaw, Grade K-4 Music</li> <li>• Mr. Wong, Grades 1-8 Physical Education</li> <li>• Ms. Finn, K-5 Technology</li> <li>• Mr. Graham, 6-8, Inquiry and Exploration</li> </ul>

**Continued on the next page**

## Counselors, Multi-Language Learners (MLL), and Special Education Teacher Support Services SETSS)

### Meetings:

Our guidance counselor, Ms. Yrigoyen and our community coordinator, Ms. Arias Vidal will be available for conferences on a first come, first served basis. You will find the links to their zoom meetings at TAGScholars.com

Our SETSS teacher Ms. Tang and our MLL teacher Ms. Trifu will be available for appointments. Please reach out directly to them to schedule an appointment.

### To make an appointment:

A booking calendar will be available on the TAG website. To access the booking calendar, please follow the steps below:

- Go to our school website at [www.tagscholars.com](http://www.tagscholars.com)
- Click on the Parent-Teacher Conferences tab
- Select the teacher you would like to schedule a conference with by clicking on their name
- **You should only make an appointment with your child's homeroom teacher and cluster teachers**
  - a. **If you sign up for multiple appointments for your child's homeroom teacher, we will contact you to as which conference time you would like to keep and which to delete**
- **Any 5<sup>th</sup>-8<sup>th</sup> Grade Families that sign up for a conference with a core subject teacher that is not your child's homeroom teacher will have that appointment deleted from the system**
- The booking calendar will automatically open for you to schedule an appointment
- **You may make only one (1) appointment with a teacher**
  - a. **For cluster teachers, you may make one appointment for each child you have at TAG that sees that teacher**

### The booking calendar will be available on a staggered schedule beginning Friday, October 18<sup>th</sup>.

- **5:00pm** : Grades K-2 Homeroom Teachers
- **6:00pm** : Grades 3-5 Homeroom Teachers
- **7:00pm** : Grades 6-8 Homeroom Teachers

#### Friday, October 18<sup>th</sup>

- **7:00pm** :Cluster Teachers

### Please note that the booking calendar will close at 9pm, Thursday, October 31<sup>st</sup>

If you do not make your appointment before the closing of the booking calendar, you will need to reach out directly to your child's homeroom teacher to schedule your appointment, based on their availability.

If you have questions regarding conferences, please reach out to your child's homeroom teacher.

Thank you for your continued support.

The Admin Team